

Board of Education Meeting #6
Whitesboro Central School District
7:00 P.M.
December 5, 2023

Present:	M. Head	B. Bellair, Superintendent
	B. McQueen	D. Russo, Assistant Superintendent for Learning
	S. Farr	J. Muller, Assistant Superintendent for Business
	J. Henderson	C. O'Neil, Director, Pupil Personnel Services
	S. Szatko	T. Pawloski, Director, Special Prog. & Services
	C. LaValley	K. Powers, District Treasurer
		K. Bunal, District Clerk

Absent: T. Schoen Jr.

Mr. Head, President of the Board of Education, called the meeting to order at 7:00 PM., led the Pledge of Allegiance to the Flag and read the District Mission Statement.

Mr. Head read a brief statement to the public in regards to the two opportunities for members of the community to speak and the guidelines for public participation. He then opened the floor to the public for any comments on agenda items, there was none.

Mr. Head announced that NYSSBA will be hosting a Zoom meeting on December 18, 2023. John Daly will be the guest speaker on the topic of "Critical Budget Issues for NYS School Budgets." He forwarded a link to all Board members.

Mr. Head announced that there was an SBI legislative meeting held on December 4, 2023. The committee worked on their position paper of legislative priorities to present to the Legislators. Topics that will be addressed are the following: Foundation Aid, Tax Cap, Tort Reform, Broadband Capacity, Fund Balance, Local Control, Zero-Emission Vehicles and General Municipal Bidding Laws.

Mr. Head reminded the Board of the upcoming holiday concerts, a calendar with dates and times have been provided for them. He asked that they try to attend as many as possible during this month as they are always impressive.

Mr. Head congratulated the football team for their outstanding season and complemented Mr. Muller for organizing the local viewing at the High School with snacks, water and pizza donated by sponsors. Mr. Head informed the Board that Dr. Rick Timbs presented at the SBI meeting held on November 9, 2023, and he provided them with a handout of his presentation. Mr. Head suggested to have Dr. Timbs present a shorten version to the Board.

Mr. Head reported that there was a Teacher Center Policy Board and turned the floor over to Ms. LaValley and Mr. Russo.

Ms. LaValley provided a brief update on the Teacher Center Policy Board meeting held on December 5, 2023. The following topics were discussed

- Ongoing workshops
- Continue with survey for teachers for Professional Development
- Approval of the district to host "Jeans Week" to continue with the Deb Prue scholarship

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RESOLUTION Motion by Dr. Szatko
Consent Agenda Seconded by Dr. Henderson
 Personnel-Instructional
 Personnel-School Related
 Acceptance of Committee on Special Education recommendations on students
 identified by number on the enclosed information
 Financial Reports – Treasurer’s Report and Student Activity Accounts October 2023
 Approval of Minutes – November 7, 2023

Ayes 6 Nays 0 Motion carried

Mr. Head congratulated Mr. Luke Manolescu on his new appointment as Hart’s Hill Elementary Principal effective August 2024, due to the retirement of Mrs. Putnam.

Mr. Manolescu thanked the District, the Board and Dr. Bellair and is proud to be part of the Whitesboro team again.

Mr. Head turned the floor over to Dr. Bellair for his reports and presentations.
Dr. Bellair congratulated Mr. Manolescu and welcomed him back to the district.

Dr. Bellair, Superintendent of Schools, turned the floor over to the Mr. O’Neil who gave a brief introduction of the program and then introduced the High School Guidance Counselors, Laura Flagg, Dan Everson, Amy Ambrose and Margo Testa.

Ms. Ambrose reviewed the High School Comprehensive Goals which targets grades 9-12.

1. College and Career – promote student participation in SABA, Regional Program of Excellence, Job Shadowing and Internships
2. Academics – promote student participation in dual credit courses
3. Social Emotional – increase in student participation in after school club activities

These goals are data driven and tracked each year.

Mr. O’Neil reviewed the use of SchoolLinks, a new software program launched this year. It is a modern college and career readiness platform that students can use to explore and apply to colleges, learn about financial aid, find entry level positions to jumpstart a career, search scholarships, take college virtual campus tours, to name a few. He then introduced Ms. Testa who covered the following:

- Freshman Activities - through classroom presentations and individual conferences
- Sophomore Activities – revisit four-year plan, CTE presentations, BOCES visits, individual meetings
- Junior Activities – PSAT/SAT, conferences with student and parent(s), job shadowing, NCAA paperwork, college or job research using Schoollinks
- Senior Activities – college application process, individual meetings, letters of recommendation, develop postsecondary goals for students going into the job market

Ms. Testa also review the World-of-Work Map, which is a tool used to guide students in grades 9-12. It help students identify their future career goals, strengths, interests and values.

Mr. Everson continued with the presentation by covering the school-to-career programs available to students.

1. Regional Program for Excellence – internships with 72-75 hours in a work setting
2. School and Business Alliance (SABA) – up to five job shadowing placements
3. Career and Technical Education (CTE) – offered to juniors and seniors, varies fields focusing on preparing students for employment careers or post-secondary education
4. New Visions Education Program– BOCES field placements through internships with also earning English and Social Studies credit required for graduation

Ms. Flagg continued with the presentation by covering the following; Earn college credit through MVCC, Syracuse, RIT, and Tompkins Cortland Community College, and AP/Dual Credit Courses. She provided an overview of the Counseling Office schedule calendar covering August through June. From the freshman class to the seniors the counselors have very detailed responsibilities that they cover day-to-day to ensure the students are on the correct career path of their choice.

Mr. O'Neil closed out the presentation by providing an overview of the additional tasks that the Guidance Office also provides for the district.

Discussion ensued with the BOE members between Mr. O'Neil and the counselors.

Mr. Head congratulated the counselors on their dedication to the students in reference to the Student Achievement Awards. Their letters of recommendations have allowed Whitesboro students to be recognized for their accomplishments.

The Board members and Dr. Bellair thanked the counselors and Mr. O'Neil for everything they do for the district. Dr. Bellair next introduced Mr. Egresits and his instructional coaches from the Middle School campus for their presentation.

Mr. Egresits gave a brief overview of the Instructional Coaching Program. The program began in 2022-2023 school year with 2.5 instructional coaches, Eric Rothdiener, Bettina Toth and Samantha Dell'Anno. They began working with the teaching staff building trustworthy relationships. They compiled Star and NYS testing data and attended professional development to cultivate new ideas for the students and teachers. In 2023-2024 school year, there are 2 Instructional Coaches, they continue to create resources and provide assistance to implement strategies to move the campus forward. This program has seen significant student growth throughout the campus facility.

Mr. Egresits turned the floor over to Samantha Dell'Anno and Bettina Toth for their presentation on Instructional Coaching program overview for the 2023-2024 school year.

The coaching support object is to empower instructional staff to mitigate learning loss and close academic gaps through the following:

- Curriculum- resource recommendation, scaffolding, cross-curricular strategies

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- Instruction – model lessons, implement strategies, co-teaching, teacher reflection
- Data– Star/Renaissance, report cards, data inquires

The goal is to provide campus-wide strategies for increased alignment throughout the program. The team closed out their presentation with providing with the Board the Star Math and Star Reading Growth charts for the Fall of 2022-2023 and Fall of 2023-2024 school year. There was student growth in both areas.

The Board had the following questions/comments:

- The Board was impressed with the growth in both reading and math scores.
- Where did the initial funding come from for the program and is it still available for the 2024-2025 school year?
- Is there a bridge at the elementary level with grades 4 and 5?
- Is rebranding of the program being consider to move away from the Learning Loss title?

Dr. Bellair stated that coordination of vertical alignment of programs is an ongoing process. In coordination with the District Leadership Team, budgeting for next year at the Elementary and Middle School level is being evaluated as data supports the initiative of the programs. Dr. Bellair stated that rebranding the program will be looked at through the budget process.

Mr. Russo informed the Board that the afterschool tutor program and summer program was very successful and that staff put in a lot of extra work on their own time.

Dr. Bellair informed the Board that there are no new updates on the school mascot and name. The District will continue using ThoughtExchange platform and continue with the process that has been mandated by the State. He also stated that there are no changes to the electric vehicles and the Zero Emission mandate, and that the topic is ongoing with Legislators. There is a breakfast scheduled for Monday, December 11, 2023, at our High School with Legislators and Superintendents as this is a common thread for all.

Dr. Bellair ask Mr. Russo for an update on the High School Assistant Principal search. Mr. Russo stated that twelve candidates have applied before the December 15, 2023 application deadline. First round of interviews will begin in January 2024.

Dr. Bellair turned the floor over to Mr. Head.

OLD BUSINESS: - None

NEW BUSINESS:

RESOLUTION Motion by Mr. McQueen
Filing of Return Seconded by Dr. Szatko
Tax Claims 2023-2024

WHEREAS the Education Law provides that the tax collector shall be relieved of the responsibility for the uncollected portion of the tax list when a complete list of the delinquent tax items have been certified

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to the Board of Education, and since the collector has affixed his affidavit to such statement and has filed a statement accounting for the handling of the tax warrant as per the supplemental file.

AND WHEREAS the business manager has examined and verified the accuracy of the signed report of the collector;

THEREFORE, BE IT RESOLVED, that the board accept the report of the tax collector, and having determined that the collector has accounted for the full amount of the tax warrant, direct that the lists of the delinquent tax items, with the addition of the two percent penalty be certified to the office of the county treasurer and/or other tax enforcement officer;

AND IT IS FURTHER DIRECTED that the tax warrant, tax roll and the tax collector's copies of the tax receipts be placed on file and be given fire protection.

Ayes 6 Nays 0 Motion carried

RESOLUTION	Motion by Mr. McQueen
Request for	Seconded by Dr. Henderson
Unpaid Leave	Be It Resolved, that upon the recommendation of the Superintendent of Schools, request for unpaid leave for Employee # 03532, School Float Nurse, from a March 8, 2024, through March 24, 2024, as per the supplemental file be approved.

Ayes 6 Nays 0 Motion carried

RESOLUTION	Motion by Ms. LaValley
Designation of the	Seconded by Mr. McQueen
Assistant Superintendent for Business	Be It Resolved, that the Assistant Superintendent for Business be designated as the official representative of the Whitesboro Central School District for Special Law Enforcement contracts, and that he be authorized to sign all forms relative to contracts submitted for Special Law Enforcement assignments.

Ayes 6 Nays 0 Motion carried

RESOLUTION	Motion by Dr. Henderson
Acceptance of	Seconded by Ms. LaValley
Senter-Cole Scholarship	

WHEREAS, this Board of Education of the Whitesboro Central School District ("Board of Education") is the beneficiary representative of a scholarship fund (the "Senter-Cole Scholarship Trust") held collectively in trust by Bank of America, N.A. to benefit District students; and

WHEREAS, the Board of Education has determined that District students would benefit from the Senter-Cole Scholarship Trust being held by the District and administered directly to scholarship recipients without trust administration costs; and

WHEREAS, Bank of America, N.A., through their legal counsel, Bond, Schoeneck & King PLLC, has prepared the necessary legal petition in the Surrogate's Court of Oneida County to transfer administration of the Senter-Cole Scholarship Trust to the District and to permit a variance from the donor's restrictions to allow the District to invade the principal of the fund to the extent necessary to award meaningful scholarships; and

WHEREAS, the Board of Education has the authority to hold the monies from the Senter-Cole Scholarship Trust and administer the same in accordance with the original donative intent; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza PC, is representing it in connection with the above contemplated legal action; and

NOW THEREFORE, the Board of Education of the Whitesboro Central School District hereby authorizes the following:

1. The Board of Education hereby approves the engagement in legal action to effectuate the foregoing.
2. The Board of Education hereby approves the Waiver of Citation and Consent to Judicial Decree Settling Account of Trustee, Discharging Trustee, and Terminating the Senter-Cole Scholarship Trust.
3. The Board of Education directs the Superintendent of Schools to execute any documents necessary to effectuate the foregoing in this legal action in consultation with legal counsel.
4. This Resolution shall take effect immediately.

Mr. Farr inquired about the scholarship award.

Ms. Powers stated that the trust had been in place since 1974 and is awarded to 2 students for 4 years. The trust will now be dissolved and the school district will be awarding the remainder of the money that was available in the trust till it is exhausted.

Ayes 6 Nays 0 Motion carried

RESOLUTION	Motion by Mr. McQueen
Policy Manual	Seconded Dr. Henderson
Revision - First Reading	Be It Resolved, that upon the recommendation of the Superintendent of Schools, the first reading of the proposed manual revision, Uniform Grant Guidance For Federal Awards (4505), as per the supplemental file, be approved.

Ayes 6 Nays 0 Motion carried

RESOLUTION	Motion by Mr. Farr
Policy Manual	Seconded Ms. LaValley
Revision - First	Be It Resolved, that upon the recommendation of the Superintendent of Schools,

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Reading the first reading of the policy manual revision, Limitations On The Use Of Physical Restraints (7068) as per the supplemental file, be approved.

Ayes 6 Nays 0 Motion carried

RESOLUTION Motion by Dr. Szatko

Add Designation of Seconded by Mr. McQueen

Depository for All Be It Resolved, that Metropolitan Commercial Bank, be included as a designated
School District depository for school district funds for the school year 2023-2024.
Funds

Ayes 6 Nays 0 Motion carried

RESOLUTION Motion by Mrs. LaValley

Appointment of Seconded by Mr. McQueen

Deputy Treasurer Be It Resolved, that Nicole Kohlbrenner be duly appointed Deputy School District
Treasurer for all school district funds for the remainder of the 2023-2024 school
year, at the prorated stipend of \$600.00, effective January 4, 2024. (Oath will be
administered in District Office)

Ayes 6 Nays 0 Motion carried

RESOLUTION Motion by Dr. Henderson

Authorization for Seconded by Mr. Farr

Check Signing Be It Resolved, , that electronic signature of the Treasurer be used on all checks issued
for all accounts from January 4, 2024 to June 30, 2024, and, Be It Further Resolved,
that Key Bank be and hereby is, requested, authorized and directed to honor checks,
drafts, and other orders for the payment of money drawn in the Whitesboro Central
School District's name, whose name appears thereon as signed thereof, when bearing
or purporting to bear the facsimile signature as follows:

Kimberly Powers, District Treasurer

Nicole Kohlbrenner, Deputy Treasurer

Ayes 6 Nays 0 Motion carried

DISCUSSION: NO

PUBLIC COMMENT:

The floor was opened back up to the public for the second comment period.

Mrs. Marylisa Vella, resident of WCSD, has four children in the District. Her discussion was fairness and consistency of acknowledgment of sports. There were students who went to States in Cross-Country and there was no fan-fair or recognition for them. She mentioned that the stipends are not equitable in the Arts, Pep Band and other activities in relation to hours that advisors spend working with students.

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RESOLUTION Motion by Dr. Henderson
Executive Session Seconded by Mr. Farr
The Board of Education went into Executive Session at 8:24 PM to discuss a contractual issue.

Ayes 6 Nays 0 Motion carried



School District Clerk

Mr. Head appointed Dr. Brian Bellair Clerk Pro Tem.

RESOLUTION Motion by Mr. McQueen
Adjournment, Seconded by Ms. LaValley
Executive Session The Executive Session was adjourned at 9:04 PM.

Ayes 6 Nays 0 Motion carried

RESOLUTION Motion by Dr. Henderson
Adjournment Seconded by Mr. McQueen
Be it Resolved, that the meeting be adjourned.

Ayes 6 Nays 0 Motion carried

The meeting was adjourned at 9:05 PM.



Clerk Pro Tem

Whitesboro Central School District

Substitute List # 5

December 5, 2023

Joseph Crossley

AREA: Teacher
DEGREE STATUS: 3 Years
CERTIFICATION: Uncertified
COMMENTS: Prefers Grades 7-12

Samantha Feduccia

AREA: Teacher
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified
COMMENTS: Prefers Grades 1-6

David Mallozzi

AREA: Teacher
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified
COMMENTS: Prefers Grades K-8

John Pawloski

AREA: Teacher
DEGREE STATUS: 2 Years
CERTIFICATION: Uncertified
COMMENTS: Prefers Grades 6-12
Available 12/18/23 – 1/12/24, and
after 5/6/24

Kelsey Roberts

AREA: Teacher
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified

Daniel Russo

AREA: Teaching Assistant
DEGREE STATUS: 1 Year
CERTIFICATION: Uncertified
COMMENTS: Available Dec-Jan (College Breaks),
and May-June

Brittany Spina

AREA: Teaching Assistant
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified
COMMENTS: Marcy Elementary T.A. only
Effective 11/27/23

Marc Watson

AREA: Teacher and Teaching Assistant
DEGREE STATUS: 4 Years
CERTIFICATION: Uncertified
COMMENTS: Prefers Grades K-6

Change in Certification:

Lindsey Rosenfeld

AREA: Teacher
DEGREE STATUS: 4 Years
CERTIFICATION: Certified, Childhood Ed. 1-6
Effective: 11/2/23
COMMENTS: Hart's Hill Building Sub

**WHITESBORO CENTRAL SCHOOL DISTRICT
EXTRA DUTY ASSIGNMENTS 2023-2024
December 5, 2023**

POSITIONS ASSOCIATED WITH ATHLETIC CONTESTS

(Recommended by Tom Meiss)

POSITIONS

INDIVIDUAL

RECOMMENDED

Announcer, Athletic Supervisor, Camera
Operator, Crowd Control,
Scorekeeper/Timers, Shot Clock Operators,
Ticket Seller/Taker, Video Stream
Announcer, Video Stream Camera Operator
Announcer, Athletic Supervisor, Camera
Operator, Crowd Control,
Scorekeeper/Timers, Shot Clock Operators,
Ticket Seller/Taker, Video Stream
Announcer, Video Stream Camera Operator

Tina Carey

Robert Jenne

VOLUNTEERS

(Recommended by Tom Meiss)

POSITIONS

INDIVIDUAL

RECOMMENDED

Wrestling (Varsity)

Connor Rowlands –Pending
Coaching Certification

No Cost to the District

WHITESBORO CENTRAL SCHOOL DISTRICT
PERSONNEL MEMORANDUM
December 5, 2023

APPOINTMENTS

Luke Manolescu
(Retirement of L. Putnam)

Elementary Principal
Hart's Hill Principal
Four-Year Probationary Appointment
Eligible for 101 sick days and 1.5 personal days
Transfer of 30 sick days
Effective: 8/17/24, any work performed prior to 8/17/24 will be paid at the per diem rate.
Tenure Area: Elementary Principal
Salary: \$100,800 pro-rated
Certification: School Building Leader, Initial

Lindsey Rosenfeld
(Leave of V. Leogrande)

Long-Term Substitute Kindergarten Teacher
Hart's Hill Elementary School
Effective: On or about 11/2/23 to on or about 1/16/24
Paid for days worked only
Contingent upon positive performance and district needs
Salary: Step A, BA (\$40,380) pro-rated
Certification: Childhood Education, 1-6 Internship Certification

Kimberly VanDresar
(Leave of H. Rose)

Long-Term Substitute Speech/Language Teacher
Hart's Hill Elementary School
Effective: On or about 3/25/24 to on or about 6/26/24
Eligible for Sick and Personal days, pro-rated
Contingent upon positive performance and district needs
Salary: Step A, BA (\$40,380) pro-rated
Certification: Speech and Hearing Handicapped, Professional

FMLA

Shannon Brady

Spanish Teacher
Whitesboro High School
Effective: On or about 2/15/24 through on or about 5/24/24

Hannah Rose

Speech Pathologist
Hart's Hill Elementary
Effective: On or about 3/25/24 through on or about 6/10/24

UNPAID FMLA

Hannah Rose

Speech Pathologist
Hart's Hill Elementary
Effective: On or about 6/11/24 to on or about 6/26/24

**WHITESBORO CENTRAL SCHOOL DISTRICT
SCHOOL-RELATED PERSONNEL AGENDA
December 05 2023 Board of Education Meeting**

Title	Name	Rate of Pay	BOE Date	Start/Effective Date
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RESIGNATION

Bus Attendant Bus Garage	Alexander, Tammy		12/05/2023	12/01/2023
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**CORRECTION OF
RESIGNATION DATE FOR THE
PURPOSE OF RETIREMENT**

Bus Driver Bus Garage	Armstrong, David		12/05/2023	12/28/2023
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APPOINTMENTS

Food Service Helper High School 10:00am – 1:00pm Monday – Friday 10 month/year position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check and 13- week probationary period.	Godemann, Robert	Grade 1, Step 2 \$15.40	12/05/2023	12/06/2023
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Food Service Helper Deerfield Elementary 8:30am – 1:30pm Monday – Friday 10 month/year position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check and 13- week probationary period.	Pritchard, Lynette	Grade 1, Step 2 \$15.40	12/05/2023	11/20/2023
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Food Service Helper Deerfield Elementary 9:45am – 2:15pm Monday – Friday 10 month/year position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check and 13- week probationary period.	Stevens, Robyn	Grade 1, Step 1 \$15.25	12/05/2023	11/27/2023
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**WHITESBORO CENTRAL SCHOOL DISTRICT
SCHOOL-RELATED PERSONNEL AGENDA
December 05 2023 Board of Education Meeting**

TEMPORARY APPOINTMENT

Cleaner District Wide Conditional, temporary appointment pending Civil Service pre-approval 2:30pm – 10:30pm Monday-Friday Daytime Hrs. varies Monday-Friday	Premo, Morgan	Grade 6, Step 1 \$15.30/Hr. Plus night bonus \$0.64/Hr.	12/05/2023	11/17/2023
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SUBSTITUTE APPOINTMENTS

Bus Attendant Bus Garage 10 month/yr. position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check	Alexander, Tammy	\$14.30/Hr. \$15.10/Hr. effective 1/1/2024	12/05/2023	12/02/2023
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Bus Attendant Bus Garage 10 month/yr. position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check	Hapanowicz, Katherine	\$14.30/Hr. \$15.10/Hr. effective 1/1/2024	12/05/2023	Pending
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Food Service Helper District Wide 10 month/yr. position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check	Kilpeck, Daniel	\$14.20/Hr. \$15.00/Hr. effective 1/1/2024	12/05/2023	Pending
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Cleaner District Wide 10 month/yr. position Conditional, probationary appointment pending Civil Service pre-approval, fingerprinting and background check	Ruggiero, Rachel	\$14.20/Hr. \$15.00/Hr. effective 1/1/2024	12/05/2023	Pending
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**WHITESBORO CENTRAL SCHOOL DISTRICT
SCHOOL-RELATED PERSONNEL AGENDA
December 05 2023 Board of Education Meeting**

CHANGE IN HOURS

Cleaner High School Change from 2:30 am – 10:30 pm to 11:00 am – 7:00 pm Monday – Friday 13-week probationary period.	Benjamin, Kenneth	12/05/2023	11/15/2023
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**CHANGE IN HOURS
REVISED**

Cleaner High School Change from 11:00 am – 7:00 pm to 2:30 pm – 10:30 pm Monday – Friday 13-week probationary period.	Ryan, Scott	12/05/2023	11/15/2023
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**CHANGE IN BUILDING
(DECREASE) IN HOURS**

Food Service Helper From Deerfield to Hart's Hill From 10:15am – 2:00pm 3.75 Hrs. TO 9:00 am– 12:30pm 3.50 Hrs	Crawford, Nancy	Grade 1, Step 2 \$15.40	12/05/2023	12/06/2023
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CHANGE IN BUILDING

Teacher Aide From Marcy Elementary to Hart's Hill 8:40 am – 3:40 pm	Barr, Katie	Grade .40, Step 3 \$15.80	12/05/2023	11/20/2023
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**ABANDONMENT OF POSITION
NO SHOW**

Bus Driver Bus Garage	De La Cruz, Benjamin	12/05/2023	11/08/2023
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**WHITESBORO CENTRAL SCHOOL DISTRICT
SCHOOL-RELATED PERSONNEL AGENDA
December 05 2023 Board of Education Meeting**

FMLA

Cleaner
Deerfield Elementary

Dicks, Garrett

12/05/2023

Intermittent
leave of
absence as of
11/16/2023 as
per treating
physician, not
to exceed 12
weeks